

**Little Smeaton Parish Council
(LSPC)**

**3 Wentdale
Little Smeaton
WF8 3LX**

Dear Councillor,

You are summoned to attend an additional Parish Council Meeting on 22nd June 2023 to be held at the Community Rooms, Kirk Smeaton.
This meeting will commence at 7.00pm

This meeting is being held to discuss Hillside Cottage only.

AGENDA

**Little Smeaton Parish Council additional meeting on 22nd June 2023 at 7.00pm,
Community Rooms, Kirk Smeaton.**

1. Welcome and Apologies

To receive apologies and approve reasons for absence.

2. Declarations of interest.

2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

2.2 To receive, consider and decide upon any applications for dispensation, which have been advised to the Clerk prior to the meeting.

3. Public Forum. Questions and concerns raised by the public.

3.1 To hear from any member of the public in attendance.

4. Hillside Cottage

The current tenants gave notice in April and their tenancy ended on May 17th.

Councillors set up a Working Group whose members have inspected the cottage and researched 'next steps'

The Working Group has met twice and will report to the meeting.

4.1 Councillors to receive report from the Clerk as to progress with Tenancy Deposit Scheme and resolve how to proceed.

4.2 Councillors to consider works required at the cottage in order to re-let and associated cost estimates.

4.3 Councillors to re-consider Budget for 2023/4 and 2024/5 and implications of above costs.

4.4 Councillors to consider report and any recommendations from working group.

4.5 Councillors to consider the merits of letting or selling Hillside Cottage **and resolve which action to take.**

5. Close of meeting.

Next Ordinary Meeting July 19th