

# Little Smeaton Parish Council

Old Fox Cottage,  
Main Street,  
Little Smeaton,  
WF83LF

1<sup>st</sup> January 2022

Dear Councillor,

You are summoned to attend the Little Smeaton Parish Council meeting on 12<sup>th</sup> January 2022 to be held at the Smeaton Community Rooms, Kirk Smeaton at 7.00pm

## AGENDA

### Little Smeaton Parish Council meeting 12<sup>th</sup> January 2022

#### **1. Apologies**

To receive apologies and approve reasons for absence.

#### **2. Declarations of interest.**

2.1. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

2.2. To receive, consider and decide upon any applications for dispensation.

#### **3. Minutes from previous meeting**

To confirm the minutes of the meetings held on 17<sup>th</sup> November 2021 and the 28<sup>th</sup> December 2021, and to sign as a true and correct record.

#### **4. Public Forum. Questions and concerns raised by the public.**

#### **5. Financial Matters**

5.1. To hear confirmation from Councillor Hancock that the bank reconciliations as at 1<sup>st</sup> January 2022, has been checked and signed as true and correct.

**5.2** To hear from Councillor Hancock with regards to the current Internal Control audit.

**5.3** The current finance sheet as at 1<sup>st</sup> January 2022, to be signed as a true and correct record.

**5.4** To receive the 2021/22 budget updated as at 31<sup>st</sup> December 2021, and the Anticipated Income and Expenditure Report updated as at 31<sup>st</sup> December 2021.

**5.5** To receive the VAT spreadsheet as at 1<sup>st</sup> January 2022

**5.6** To approve and resolve to adopt the draft budget for 2022/23

**5.7** To note the precept for 2022/3 as agreed at the meeting on the 28<sup>th</sup> December 2021, and approve the communication to all residents.

**5.8** To resolve to appoint Paul Clarke as LSPC internal auditor for 2021/22

**5.9** To approve future budget, spend and payments of:

- £75.00 to Kirk and Little Smeaton Development Group for room hire (November, January and March). Budget line P £153.78, £100 remaining.
- £21.00 for gift to say “thank you” to the Brotherhood for the donation of a Christmas tree, both this year and last. Payment to be reimbursed to the Chair on receipt of the appropriate paperwork.

**5.10** To note the payment of

- £2200.00 to C W Roofing (Wakefield) Ltd, for the repairs to the roof of Hillside Cottage. Budget and spend agreed at meeting on 28<sup>th</sup> October 2021, budget line E Property Maintenance. £3326.40. Payment approved between meetings by Chair and Clerk to comply with the due date.

And the budget, spend and payment of:

- £25.00 to the British Legion for wreath, budget line G £25.00. Chair and Clerk having signed appropriate affordability and spend authority between meetings to meet the required timeframe.

## **6. Official hosting of Remembrance Sunday wreath laying**

## **7. Measures to increase the security of residents in Kirk and Little Smeaton**

To consider the recent burglary in Kirk Smeaton and to consider any actions it would be appropriate for the Parish Council to take to better protect residents.

## **8. Affordable Housing.**

Review of draft survey and agreement as to next steps.

## **9. Green Agenda**

To consider the results from the recent survey and to agree next steps.

## **10. Protecting Brockadale**

To consider any suitable actions to discourage fly tipping in the Nature Reserve

## **11. Contract for Grass Cutting 2022/3**

To agree revised specification for the Grass Cutting Contract for 2022/3 and to agree to put the contract out to tender.

## **12. Virtual meetings and Covid lockdown restrictions**

## **13. Wentedge Quarry**

## **14. Review of Ground Maintenance plan**

## **15. Review of Playground Plan**

## **16. 40-mile speed limit on Quarry Lane.**

## **17. Highway Drainage on New Road and Main Street**

Update on the NYCC highways project to improve drainage on New Road and Main Street

## **18. To receive any planning applications.**

- Riverside Farm, Kirk Smeaton. Comments required by 13<sup>th</sup> January 2022
- Barnsdale Bar Great North Road. Comment sent: Whilst we have no objections to this proposed development, the Parish Council is concerned about the potential for a significant increase in litter in the area. We would ask that consideration be given to including, in any permission for development, the need for the businesses concerned to take responsibility for clearing any litter or other detritus.

## **19. Correspondence Received**

- 20s Plenty email
- A1 upgrade email

## **20. Date of next meeting:**

16<sup>th</sup> March 2021.

## **21. Provisional dates for meetings in 2022/3**

May 18<sup>th</sup>, July 13<sup>th</sup>, Sept 7<sup>th</sup>, November 9<sup>th</sup> 2022 and Jan 11<sup>th</sup>, March 29<sup>th</sup> 2023

### **In Private Session**

## **22. Hillside Cottage**

### **22.1 Rent Review**

**22.2** To note current position with regards to repairs and agree next steps.