

Little Smeaton Parish Council

Old Fox Cottage,
Main Street,
Little Smeaton,
WF83LF

3rd March 2021

Dear Councillor,

You are summoned to attend the Little Smeaton Parish Council virtual meeting on 10th March 2021 to be held via Zoom at 7.00pm

AGENDA

Little Smeaton Parish Council meeting 10th March 2021

1. Apologies

To receive apologies and approve reasons for absence.

2. Declarations of interest.

2.1. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

2.2. To receive, consider and decide upon any applications for dispensation.

3. Minutes from previous meeting

To confirm the minutes of the meeting held on 13th January 2021, and to sign as a true and correct record.

4. Public Forum. Questions and concerns raised by the public.

5. Financial Matters

5.1. To hear confirmation from Councillor Hancock that the bank reconciliations as at 1st March 2021, has been checked and signed as true and correct.

5.2 To hear from Councillor Hancock with regards to the current Internal Control audit.

5.3 The current finance sheet as at 1st March 2021, to be signed as a true and correct record.

5.4 To receive the VAT spreadsheet as at 1st March 2021

5.5 To ratify emergency decisions made between meetings to pay:

- Sand grit £79.60 – grit boxes empty after snow fall. More bad weather predicted and uncertainty about NYCC's next delivery.

5.6 To ratify payments made between meetings using the Clerk's delegated powers

- £14.39 to Zoom for online meetings

5.7 To approve future payments of:

- £660.00 to First Impressions for 10 hanging baskets
- £141.60 to Alan Marcon for annual service to central heating boiler at Hillside Cottage
- £4972.50 for VAS sign
- £67.56 Dog poop bags x 2
- £66.00 NYCC for Parish Light

5.8 To consider tenders received for the Grass Cutting contract 2021, and resolve which contract to accept.

5.9 To consider the draft terms and conditions for a finance committee, and to decide whether to put such a committee in place. Alternatively, to consider whether the full council should meet on a monthly basis.

5.10 To consider possible changes to the Income and Expenditure report, in view of the Budget reporting schedule.

6. Local Government reorganisation

To receive a verbal update on the proposed Local Government reorganization.

7. Adoption of policies and review of policies recommended by YLCA

7.1 To review and resolve to adopt a Financial Risk Management Policy and Risk Assessment.

7.2 To review and resolve to adopt a Freedom of Information Policy

7.3 To receive a report from the Clerk reviewing progress against required policies and procedures and resolve on next steps.

8. General Power of Competence

To hear a verbal report from the Clerk, to review the General Power of Competence and resolve on next steps.

9. Hillside Cottage

To hear from Councillor Atkinson about the possibility of a loan for improvements to Hillside Cottage and to resolve on next steps.

10. Playground

To consider replacement of parts for the playground

11. Road, traffic signs update

11.1 Review progress for painted speed limit sign

11.2 Review progress towards 40mph on Quarry Lane

12. AJ1 Project

To receive information about progress made towards erection of VAS sign on New Road

13. Highway Drainage on New Road and Main Street

Update on the NYCC highways project to improve drainage on New Road and Main Street

14. Village Emergency Plan

To consider the steps necessary to ensure sustainability post the Covid pandemic.

15. To receive any planning applications, and note any comments sent.

The Willows, Stan Valley – no comments sent

16. Correspondence Received

None received

17. Matters for inclusion on the next agenda

18. Date of next meetings:

26th May 2021. 21st July 2021, 15th September 2021,
17th November 2021, 19th January 2022, 16th March 2022