

Little Smeaton Parish Council

3 Wentdale
Little Smeaton
WF8 3LX

AGENDA

Little Smeaton Parish Council meeting 9 November 2022

1. Apologies

To receive apologies and approve reasons for absence.

2. Declarations of interest

- 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
- 2.2 To receive, consider and decide upon any applications for dispensation.

3. Minutes from previous meeting

- 3.1 To confirm the minutes of the meetings held of 7 September 2022 and October 6 2022.
- 3.2 To review 'actions agreed' approved at the previous meeting

4. Public Forum. Questions and concerns raised by the public

5. Financial Matters

- 5.1 To hear confirmation from Cllr Hancock that the bank reconciliations as at 31 October 2022, have been checked and signed as true and correct.
- 5.2 To hear from Councillor Hancock with regards to the Current Internal Control Audit.
- 5.3 The current finance sheet as at 31 October 2022 to be signed as a true and correct record.
- 5.4 To receive the budget report as at 31 October 2022.
- 5.5 To receive the VAT spreadsheet as at 31 October 2022.
- 5.6 To sign the contractual payments list as a record of payments made to date.
- 5.7 To approve amendments to Banking Mandate.
- 5.8 To approve amendments to the Contractual Payment List which now includes Clerk's Salary with effect from October 2022.
- 5.9 To confirm the monies in the Tenant Deposit Scheme.
- 5.10. To approve budget, spend and payment for the following:
 - a. £88.20 RoSPA for playground inspection
 - b. Up to £200 for batteries/cable ties for Christmas lights

- c. Up to £25 gift for Brotherhood for donating Christmas tree
 - d. £10 for room hire for meeting held 6.10.22
 - e. Up to £25 for meeting held 9.11.22
- 5.11** To ratify budget, spend and payment for £40 (for Hillside gutter clearance – per minute 20.4 (7.9.22 meeting) and to agree corresponding expenses claim for Chairman for this £40.
- 5.12** To ratify budget and spend for £9.60 (for printing of leaflets for the bus campaign for Little Smeaton and Stapleton).
- 5.13** To approve payment of £9.60 to B Crossdale (for the printing of the leaflets for the bus campaign).
- 5.14** To consider the budget and precept for 2023/24

6. Organisations Offering Advice to Landlords

The Clerk to research and present findings to Cllrs.

7. To receive any planning applications, and note any comments sent

8. Playground

- Consider Rospa report
- Consider repairs required following the report
- Surface playground upgrade, update from Cllr Atkinson. £2700 funding from Selby District Council confirmed, award letter awaited.

9. Grounds Maintenance

- 9.1** To note that the new seat at the playground is now in place. Thanks to Cllrs Atkinson and Carpenter.
- 9.2** Replacement village sign ordered from P W Signs and awaited. Contractor will fit the signs.

10. Grass cutting contract

- 10.1** Discuss progress on specification and quotes.

11. Vegetation obscuring road signs

- 11.1** Agree course of action.

12. Wentedge Quarry

To note the quarry has now been sold and await invitation to the next liaison meeting which is due to be on 7 December 2022.

13. Review of Emergency Plan

Councillors Ivy and Hancock to represent Little Smeaton on a working group with Kirk Smeaton.

14. Correspondence Received.

15. Matters for inclusion on the next agenda

16. Date of next meetings: (All booked)

11 January 2023 Decision on Precept for 2023/4

29 March 2023

..... May 2023, Annual Parish Meeting and Annual Meeting of Council

Approval of accounts for 2022/3

17. Hillside Cottage.

17.1 Resolution to move to Private Session

By virtue of Hillside Cottage being owned by LSPC; discussion may include commercially sensitive information regarding contractors and/or date relating to the tenants which is, and who are, subject to data protection.

Resolution must be proposed and seconded, and minuted accordingly.

17.2 To note that work on the chimney is complete and work on the steps is complete.

To note that the gutters have been cleaned out.

17.3 Consider any other works to be carried out.