

Little Smeaton Parish Council

Old Fox Cottage,
Main Street,
Little Smeaton,
WF83LF

7th November 2020

Dear Councillor,

You are summoned to attend the Little Smeaton Parish Council virtual meeting on 25th November 2020 to be held via Skype at 7.00pm

AGENDA

Little Smeaton Parish Council meeting 25th November 2020

1. Apologies

To receive apologies and approve reasons for absence.

2. Declarations of interest.

2.1. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

2.2. To receive, consider and decide upon any applications for dispensation.

3. Minutes from previous meeting

To confirm the minutes of the meeting held on 23rd September 2020, and to sign as a true and correct record.

4. Public Forum. Questions and concerns raised by the public.

5. Financial Matters

5.1. To resolve to appoint Paul Clarke as LSPC internal auditor for 2020/21

5.2 To hear confirmation from Councillor Hancock that the bank reconciliations as at 1st November 2020, has been checked and signed as true and correct.

5.3 To hear from Councillor Hancock with regards to the current Internal Control audit.

5.4 The current finance sheet as at 1st November 2020, to be signed as a true and correct record.

5.5 To approve the updated Banking Mandate

5.6 To review the current financial regulations with regards to making payments

5.7 To receive a valuation and advice on selling the land adjacent to Hillside Cottage

5.8 The draft budget for 2021/2 to be considered.

5.9 To resolve to agree the updated tender document for Grass Cutting

5.10 To ratify decisions made between meetings to pay:

- YCLA training £22.50
- Hand sanitiser container x 2 £25.98
- Hand sanitiser gel £23.99
- Playground Inspection £86.40
- Wreath Royal British Legion £25.00
- EPC for Hillside Cottage £90.00
- YLCA training £15.00
- Christmas Baubles £19.98

5.11 To approve the expenditure of:

£22.90 for dog poop bags
Up to £250 for Christmas tree and decorations

5.12 To consider applying for a Greener Home Grant for improvements for Hillside Cottage

5.13 To receive and adopt the updated Asset Register.

5.14 Update on AJ1 Road safety project application.

5.15 To consider applying for a grant from Tesco (agenda item deferred from July 2020 meeting)

6. Adoption of policies and review of policies recommended by YLCA

6.1 To review and adopt the revised grievance policy.

6.2 To consider next steps towards a Publication Scheme

6.3 To review and adopt a Cookie Statement

6.4 To agree next steps with regards to the review of policies

7. Facebook group membership

To hear from Councillor Atkinson on the future changes to Facebook and to resolve on the way forward.

8. Signage about fly tipping/littering

To consider requesting Selby District Council for signs against tipping/littering in Brockadale/Long Lane (agenda item deferred from September 2020 meeting).

9. Quarry extension application.

To update the meeting on the applications progress through North Yorkshire County Council planning process.

10. Road, traffic signs update

Review progress for painted speed limit sign and horse warning signs.

11. Playground inspection

To receive inspection report from ROSPA and agree next steps

12. Highway Drainage on New Road and Main Street

Update on the NYCC highways project to improve drainage on New Road and Main Street

13. Hillside Cottage

13.1 To note the satisfactory EICR report

13.2 To receive the report from the surveyor and consider next steps

14. Village Emergency Plan

To formally adopt the Emergency Plan.

15. Letter to new residents.

To resolve to instigate procedures so that, whenever possible, the Clerk delivers an agreed letter and information to new residents of the village.

16. To receive any planning applications.

16.1 Planning Application received for 1, Wentdale, Little Smeaton. No Comments sent.

16.2 Planning Application received for Fox Inn, Main Street, Little Smeaton. No comments sent

17. Correspondence Received

18. Matters for inclusion on the next agenda

19. Dates of next meetings

January 27th 2021, March 24th 2021