

Little Smeaton Parish Council

3 Wentdale
Little Smeaton
WF8 3LX

AGENDA

Little Smeaton Parish Council meeting 11 January 2023

1. Apologies

To receive apologies and approve reasons for absence.

2. Declarations of interest

2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

2.2 To receive, consider and decide upon any applications for dispensation.

3. Minutes from previous meeting

3.1 To confirm the minutes of the meetings held of 9 November 2022

3.2 To review 'actions agreed' approved at the previous meeting

4. Public Forum. Questions and concerns raised by the public

5. Financial Matters

5.1 To hear confirmation from Cllr Hancock that the bank reconciliations as at 31 December 2022, have been checked and signed as true and correct.

5.2 To hear from Councillor Hancock with regards to the Current Internal Control Audit.

5.3 The current finance sheet as at 31 December 2022 to be signed as a true and correct record.

5.4 To receive the budget report as at 31 December 2022.

5.5 To receive the VAT spreadsheet as at 31 December 2022.

5.6 To sign the contractual payments list as a record of payments made to date.

5.7 To consider and agree the budget and precept for 2023/24.

5.8 Approve budget, spend and pay for up to £30 for antivirus software

5.9 Discuss the decision to end the contract with HP Ink and agree the amendment on the contractual payment list

5.10 To ratify budget, spend and payment for £49.77 spend on ink cartridges

5.11 Approve budget, spend and pay of £158.40 to Wix for Unlimited Plan for littlesmeatonpc.com website.

6. Invitation to town and parish councils to submit expressions of interest in managing services and assets on behalf of North Yorkshire Council.

6.1 Discuss whether this is something LSPC Parish Council would want to be involved in.

7. To receive any planning applications, and note any comments sent.

8. Review of Policies and Procedures

8.1 Discuss progress of reviews to the policies and procedures to date.

9. Public Litter Bin – Near Park

9.1 To consider options as regard to purchasing a new litter bin to replace the old one on the main road next to the park.

10. YLCA request for photos

10.1 Consider the request from YLCA to provide photos to use in their training materials.

11. Playground

11.1 Surface playground upgrade, update from Cllr Atkinson. £2700 funding from Selby District Council now received, and to report on the progress of the planned works.

12. Grounds Maintenance

12.1 To note that the replacement village signs have now been installed.

13. Grass cutting contract

13.1 Discuss quotes received and approve contract for 23/24.

14. Vegetation obscuring road signs and Pavements

14.1 Note the progress of road signs.

14.2 Note the progress of hedges overhanging the path at the water works on Water Lane.

15. Defibrillator Cabinet

15.1 Discuss options to pursue to remedy the problem with the Defib Cabinet.

16. Wentedge Quarry

16.1 *Cllr Ivey to report on the liaison meeting which was due to be held on 7 December 2022. Minutes enclosed for information.*

17. Review of Emergency Plan

17.1 Councillors Ivey and Hancock to report on any updates on the working group with Kirk Smeaton. *Updated plan enclosed for information and discussion*

18. Correspondence Received.

19. Matters for inclusion on the next agenda

20. Date of next meetings:

11 January 2023 Decision on Precept for 2023/4

29 March 2023

..... May 2023, Annual Parish Meeting and Annual Meeting of Council
Approval of accounts for 2022/3

21. Hillside Cottage.

21.1 Resolution to move to Private Session

By virtue of Hillside Cottage being owned by LSPC; discussion may include commercially sensitive information regarding contractors and/or date relating to the tenants which is, and who are, subject to data protection.

Resolution must be proposed and seconded, and minuted accordingly.

21.2 Consider any other works to be carried out.

- Discuss the way forward with regards to the leak at Hillside Cottage.