

Little Smeaton Parish Council

Old Fox Cottage,
Main Street,
Little Smeaton,
WF83LF

4th July 2020

Dear Councillor,

You are summoned to attend the Little Smeaton Parish Council virtual meeting on 15th July 2020 to be held via Skype at 7.00pm

AGENDA

Little Smeaton Parish Council meeting 15th July 2020

1. Apologies

To receive apologies and approve reasons for absence.

2. Declarations of interest.

2.1. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

2.2. To receive, consider and decide upon any applications for dispensation.

3. Welcome to PC Neil Morris Police Beat Manager.

3.1 To raise concerns re recent burglaries in the village.

3.2 To ask for information about the use of 101 for non emergency contact with the police

3.3 To raise the issue of cars blocking Main Street.

4. Co- option and welcome of New Councillor

5. Minutes from previous meeting

To confirm the minutes of the meeting held on 13th May 2020, and to sign as a true and correct record.

6. Position of Parish Clerk

To ratify the emergency decision to ask Councillor Brown to act as the Clerk and Proper Officer in the interim, to sign the Volunteer Worker Agreement, and to consider next steps to appoint a permanent Clerk.

7. Election of Vice Chair

To elect a Vice Chair due to Councillor Brown's temporary acceptance of the role of Clerk

8. Public Forum. Questions and concerns raised by the public.

9. Financial Matters

9.1. To receive a bank reconciliation as at 15th July 2020, to be signed as true and correct.

9.2. Current finance sheet as at 15th July 2020, to be signed as a true and correct record.

9.3. Update on the preparation of the audit papers for the 31 July 2020 Annual Audit

9.4. AGAR to be approved and signed

9.5. Update regarding the Co-op and Lloyd's bank and next steps.

9.6 Update on application for a loan to cover the costs of necessary renovations at the cottage

9.7. Approval for payment of invoice numbers 294-2021 and 303-2021 payable to YLCA for training attended by Councillor Brown and plants purchased by Chair.

9.8 Approval for purchase - dog poop bags

9.9. To consider applying for a Tesco grant.

9.10. AJ1 Road safety project. To consider whether to seek to apply for a grant

10. Local Government Association consultation on new model code of conduct

To consider a response to the consultation document. To be sent by 17th August 2020

11. Adoption of policies and review of policies recommended by YLCA

11.1 To review and adopt revised policies:

Standing Financial Regulations

Complaints Policy

Vexatious Policy

Freedom of Information Policy

11.2 To prioritise the recommended policies and agree next steps

12. GDPR

To review GDPR compliance and agree next steps

13. Signage about fly tipping/littering

To consider requesting Selby District Council for signs against tipping/littering in Brockadale/Long Lane.

14. Quarry extension application.

To update the meeting on the applications progress through North Yorkshire County Council planning process.

15. Road, traffic signs update

Review progress against the May 2020 installation date for speed limit and horse warning signs.

16. Playground repairs and inspection

Review closure, repairs and maintenance of the playground and likely signage needed and agree next steps as required.

17. Highway Drainage on New Road and Main Street

Update on the NYCC highways project to improve drainage on New Road and Main Street.

18. Dropped Kerbs

Review the March 2020 decision to postpone the Parish Council/Disability Forum survey to propose locations for dropped kerbs.

19. Bus Shelter

Progress update regarding the replacement of broken screens in the Willowbridge Road/Mount Pleasant bus shelter.

20. Hillside Cottage

17.1 Review of the boxing-in of central heating pipework. Currently on hold due to the coronavirus pandemic.

17.2 Update on EPC certificate inspection process, and next steps as required .

17.3 Update on actions regarding concerns about the service provided by the agents and next steps as required.

21. Village Emergency Plan

18.1 Review the current arrangements for Covid-19.

18.2 Discuss the next steps for the plan.

22. To receive any planning applications.

23. Correspondence Received

23.1.

26. Matters for inclusion on the next agenda