

LITTLE SMEATON PARISH COUNCIL

9 Mount Pleasant
Little Smeaton
Pontefract
West Yorkshire
WF8 3LW

10 March 2020

Dear Councillor

You are summoned to attend the Little Smeaton Parish Council meeting on 18 March 2020, to be held in the Community Room, Kirk Smeaton School at 7.30pm.

Yours sincerely

Adele Curnow

Mrs A Curnow
Little Smeaton Parish Clerk

LITTLE SMEATON PARISH COUNCIL AGENDA Little Smeaton Parish Council meeting 18 March 2020

1. **Apologies**

To receive apologies and approve reasons for absence.

2. **Declarations of interest**

- 2.1. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
- 2.2. To receive, consider and decide upon any applications for dispensation

3. **Parish Councillor Vacancy**

Interviews will take place before the meeting and Councillors will carry out a vote at the meeting for the new Councillor.

4. **Minutes from previous meeting**

To confirm the minutes of the meeting held on 20th January and to sign as a true and correct record.

5. To receive information on the following ongoing issues and decide further action where necessary.

Previous agenda items and ongoing issues

5.1. Wentedge Road Quarry Planning Application

Chair will update at the meeting.

5.2. New Road, traffic signs update

A works order has been submitted to the contractor by NYCC, they have approx. 3 months to install the signs.

5.3. Playground repairs and inspection

5.3.1. Weed and moss spray has been purchased and will be used on the surfaces under the equipment when the weather permits. Cost of the moss killer is £79.51 incl Vat.

5.3.2. The inspection has been carried out and various items were raised as needing attention. Report attached.

5.3.3. The new ropes have been delivered and we are waiting for them to be fitted by Playground Services. Total cost of the ropes £515.28 incl Vat (£429.40)

5.4. Hanging Basket – First Impressions as the licence holders.

Apparently, Selby District Council does not have the same criteria as WMDC, although Paul said that legislation will drift through to all Councils over the coming years, and says that they will by then be working to the guidelines set out by the Government.

5.5. Village Social Events

Update at the meeting.

5.6. Grass Cutting

There have been 2 requests for the grass cutting contract, details were emailed to both interested parties. Councillors will award the tender at the meeting.

5.7. Highway Drainage on New Road and Main Street

Waiting for an update from North Yorkshire Highways.

5.8. Dogs fouling the footpath

LSPC have purchased 2 bag dispensers. These will be positioned, on Main Street LS near the poo bin and on Hodge Lane also near to the poo bin. Total cost of the dispensers and a supply of bags £226.62 incl Vat.

5.9. Dropped kerbs

The Council continues to work on a plan for dropped kerbs in the village. Councillors will carry out their own survey to propose sites for dropped kerbs and also review the state of the footpaths, they have also invited the Disability Forum to assist.

5.10. Bus Shelter

The broken glass in the bus shelter will be replaced with polycarbon sheets, two pieces ordered at a cost of £122.00+vat each. Thank you to James Buckley for his help in

sourcing the sheets and for dealing with the supplier. Help is needed to fit the panels once they have been picked up.

5.11. Hillside Cottage Heating System

- 5.11.1. A new oil-fired heating system has been installed in the cottage at a cost of £6438.00 incl Vat. Some of the pipe work is visible in the cottage and will need boxing in.
- 5.11.2. Clerk to approach YLCA to request information about obtaining a loan to cover the cost of installing the new system.
- 5.11.3. A quote was received to remove the parkrae fire in the kitchen and board up the sides to leave a neat finish. The quote is £1298.40 incl Vat.
- 5.11.4. Councillors are keen to arrange a detailed inspection of the cottage to assess any future repairs and improvements that will need to be carried out, this will include the open fire in the living room.

5.12. Emergency Plan

Cllr Brown attended the KSPC meeting and presented the draft plan that has been put together. They agreed a joint action group to move the plan forward. A leaflet has been delivered to all villagers explaining about the plan and asking for volunteers and helpers.

5.13. Village Church

Councillor Hancock will update at the meeting.

6. New agenda items

6.1. Planters at Mount Pleasant.

Steve and Pauline Jones have informed the Clerk that they are retiring from taking care of the planters on Mount Pleasant.

6.2. Data Audit

Councillor Brown will update at the meeting.

7. Public Forum. Questions and concerns from the public.

8. To receive the following planning applications.

No applications.

9. Matters requested by Councillors.

10. Financial Matters

10.1. To approve the following accounts for payment.

| | | | |
|---------------|--------|----------------------------|--------|
| Cheque number | 500130 | Clerks Salary | 250.00 |
| Cheque number | 500131 | Room Hire | 10.00 |
| Cheque number | 500132 | Moss Killer for playground | 79.51 |
| Cheque number | 500133 | Playground ropes | 515.28 |

10.2. To receive a bank reconciliation as at 28 February 2020, to sign as true and correct. Bank balance as at 28 February 2020 is £9914.99.

10.3. Current finance sheet up to date as at 18 March 2020, to sign as a true and correct record.

11. Correspondence Received

11.1. Correspondence received from Andy Blade, North Yorkshire Fire and Rescue. Andy Blade attended the last KSPC meeting, Councillor Brown was in attendance at the meeting and will update at the meeting.

11.2. Speeding issues on Willowbridge Road

Speed data and information has been obtained by Speed Concerns at North Yorkshire Police. The data indicated that the speed of vehicles on this stretch of road are not within the 30-mph speed limit. The data has highlighted issues suitable for enforcement, and this has been passed on to North Yorkshire Police for consideration, if a suitable site is located, enforcement will be undertaken at times identified by the data.

12. Matters for inclusion on the next agenda.

12.1. All ongoing issues from this meeting.

13. Date for next meeting

Weds 13th May 2020 – to include the Annual Open Meeting

Weds 15th July 2020

Weds 23rd September 2020

Weds 25th November 2020 – including Budget meeting

Weds 27th January 2021

Weds 24th March 2021