

Little Smeaton Parish Council

Old Fox Cottage,
Main Street,
Little Smeaton,
WF83LF

1st January 2020

Dear Councillor,

You are summoned to attend the Little Smeaton Parish Council virtual meeting on 13th January 2021 to be held via Skype at 7.00pm

AGENDA

Little Smeaton Parish Council meeting 13th January 2021

1. Apologies

To receive apologies and approve reasons for absence.

2. Declarations of interest.

2.1. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

2.2. To receive, consider and decide upon any applications for dispensation.

3. Minutes from previous meeting

To confirm the minutes of the meeting held on 25th November 2020, and to sign as a true and correct record.

4. Public Forum. Questions and concerns raised by the public.

5. Financial Matters

5.1. To hear confirmation from Councillor Hancock that the bank reconciliations as at 1st January 2021, has been checked and signed as true and correct.

5.2 To hear from Councillor Hancock with regards to the current Internal Control audit.

5.3 The current finance sheet as at 1st January 2021, to be signed as a true and correct record.

5.4 To receive the VAT spreadsheet as at 1st January 2021

5.5 To approve and resolve to adopt the revised Financial Regulations

5.6 To approve and resolve to adopt the draft budget for 2021/2.

5.7 To approve the precept for 2021/2.

5.8 To ratify decisions made between meetings to pay:

- Batteries for Christmas Tree £10.99
- Christmas tree lights £87.80
- Dog Poop bags £33.78
- Hillside Cottage roof repairs £95.00
- Sanitizer Gel £16.99

5.9 To approve future payments of:

- £35.88 to Wix for our domain name registration
- £122.40 to Wix for our premium plan

5.10 To approve previous payments not previously minuted:

- £51.66 to JRB Enterprise Ltd
- £298.42 to Specialist Glazing UK
- £3000.00 to Danny Curnow for Grass Cutting (£1500 of this payment previously minuted)

5.11 To receive an update on applying for a Greener Home Grant for improvements for Hillside Cottage

5.12 To receive an update on the AJ1 Road safety project application and to decide whether to resolve to continue with the project following the advice received from YLCA and NYCC.

6. Adoption of policies and review of policies recommended by YLCA

6.1 To review and resolve to adopt a Publication Scheme

6.2 To review and resolve to adopt a Risk Management and Assessment system

6.3 To agree next steps with regards to the review of policies

7. Census 2021

To receive notification of a Census to take place in March 2021. To agree any actions needed.

8. Safer Streets Project

To receive an update on the project and consider next steps as appropriate

9. Road, traffic signs update

9.1 Review progress for painted speed limit sign

9.2 To consider the current deregulation on Quarry Lane

9.3 To consider the need for further traffic calming measures not covered by AJ1 project

10. Highway Drainage on New Road and Main Street

Update on the NYCC highways project to improve drainage on New Road and Main Street

11. Hillside Cottage

To consider next steps

12. Village Emergency Plan

To resolve to formally adopt the updated Emergency Plan.

13. To receive any planning applications.

None received

14. Correspondence Received

None received

15. Matters for inclusion on the next agenda

16. Date of next meeting:

10th March 2021.

17. Provisional dates for meetings in 2021/2

26th May 2021, 21st July 2021, 15th September 2021, 17th November 2021, 12th January 2022, 16th March 2022